

## **Durley CE (Controlled) Primary School – 8 March 2021 - Return to school for all children in Years R-6.**

This plan details the measures and protocols in place for welcoming all children in Years R-6, back to school full time from Monday 8 March 2021.

These measures will be reviewed on an ongoing basis and any changes will be communicated to parents and carers via ParentMail.

This plan covers:

- The School Week
  - Drop Off and Pick Up Arrangements
  - Social Distancing Measures
    - Classes
    - Safety Measures
  - Cleaning
  - Lunch, Exercise and Play
  - Communicating with the school
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### **The School Week**

#### **Organisation**

Our intention is for the school to return to 'normal' as safely as possible for the wellbeing of the children and staff in our care. In order to do this, the school will be in two distinct 'bubbles'. Pupils in Years R-2 (Blue and Yellow classes) in 'bubble 1', and pupils in Years 3-6 (Red, Green and Purple classes) will be in 'bubble 2'.

This will have many advantages for us:

- Enable the classes to work closely together, sharing resources and staffing and for the children to be able to play and learn with their friends in other classes.
- Children will be able to return to eating school lunches in the school hall in two sittings with cleaning in between the separate sittings, rather than having the reduced school menu with children eating in their classrooms.
- Children will be able to have Key Stage worship and celebration assembly in the school hall with the other class/es in their bubble.
- There will be more children to play with at playtime which can be staggered in two sessions.

## **Drop Off and Pick Up**

We will initially return to our September 2020 arrangement of timings to stagger the time for drop off and pick up to prevent congestion and support social distancing as follows:

- Child's surname starting **A-H**

\*Drop off: 8:45 – 8:55am

\*Collection: 3:10-3:20pm

- Child's surname starting **I-Z**

\*Drop off: 8:55-9:05am

\*Collection: 3:20-3:30pm

**\*\*Please do not arrive outside the allotted times for your child.\*\***

- We would encourage you to use the 'Kiss and go' entrances which will be at both manned gates and is for **all pupils**.
- Adults will only be allowed to access the site wearing a face mask unless they are medically exempt.
- With many adults accessing the school site for drop off and pick up, it is important that your child arrives in school within their allotted time. Please could you contact the school office by email or phone by 8:00am if your child will not be attending due to illness.
- Drop off and collection will again be using our one way system through the pupil entrance and exiting through the green double gates onto the track. Staff will be on hand to support this, however we would encourage you to use the 'Kiss and go' option to keep footfall to a minimum throughout the school. Please ensure that you are keeping to the waiting lines and not congregating around the doorway to the classroom, at the entrance or exit gates due to limited space.
- If you wish to discuss anything with your child's teacher please contact them via the [adminoffice@durley.hants.sch.uk](mailto:adminoffice@durley.hants.sch.uk) email address, and your child's class teacher will contact you by telephone.

**\*\*Please continue to adhere to social distancing recommendations at all times on the school premises and on the pavement outside school. Please do not gather at the entrance gates or doors.\*\***

## **Keeping Safe**

- We ask that all pupils and staff who are ill stay at home
- We will continue with our robust hand washing and respiratory hygiene
- We will continue with our enhanced cleaning arrangements
- We will have active engagement with NHS Test and Trace
- We will continue to have doors and windows open through out the school to support ventilation.

We will reduce contacts as much as possible with a number of measures including:

- grouping children together in two separate bubbles
- avoiding contact between groups
- arranging the classrooms with forward facing desks where possible at Key Stage 2
- staff maintaining distance from pupils and other staff where possible

### **Safety Measures**

- As usual your child will need to be wearing clean, full school uniform. They should continue to bring in their own water bottle.
- We will provide all children with their own pencil case with stationery for use in school.
- Please do not send additional unnecessary items into school. We would be very grateful for children to bring things into school in a small backpack or carrier bag rather than the very large school backpack, and that it is cleared out each evening of unnecessary items.
- Children **will** need to bring their full PE kit into school. We will send the kit home each Friday to be washed, and will need it back in school every Monday for outdoor PE.
- We **will** be sending home library and reading books for your child's use.
- We continue to be advised that children should **not** be wearing face masks in school.
- Within school, we will continue with our strict regime of handwashing for children and adults on entering school, before playtime, lunchtime, afternoon play and when visiting the toilets. We will also use sanitation hand gel.
- Doors will continue to be propped open to reduce the need to touch the handles.
- We will keep children within their bubble group at all times.
- Only 2 children will be allowed in the toilets at any one time.
- Children will be sitting next to each other in class, however we have removed any extra furniture from classrooms to allow staff and children additional space to move safely around the room.

If a child presents with symptoms of COVID-19 (dry cough, temperature) we will:

- Contact the child's parent or carer immediately and the child will be seated in the first aid room as they wait to be collected.
- Staff will use disposable gloves and PPE equipment if your child becomes very unwell and we need protection from coughing, vomit etc.

If your child presents with symptoms, we would recommend that you get your child tested for the virus and inform the school of the outcome. Confirmation of a negative result would indicate that your child could return to school immediately. A positive result would indicate that your child should be kept at home for 10 days and other members of the family should self-isolate for 14 days.

A sibling without symptoms will only need to self-isolate on confirmation of a family member receiving a positive test result.

**\*\*Please can you ensure that if you or a family member start to display any symptoms of the virus, that you contact the school immediately.\*\***

## **Testing**

In line with Government guidelines, pupils are not required to be tested in school. All staff and volunteers regardless of whether they have had the Covid-19 vaccination or not will continue to undertake twice weekly Lateral Flow Testing at home.

## **Cleaning**

- The whole school will continue to be thoroughly cleaned at the end of each day by our contract cleaners and by staff throughout the day.
- Soft toys have been removed from the classrooms and children in Yr R have been given a limited number of toys to play with which are regularly cleaned.

## **Communicating with the School**

- We will continue to limit visitors to the school. If you need to communicate with the school, drop something off for your child, or collect a child outside drop off and pick up times **please do contact the school office by phone or email prior to arrival.**
- If you wish to speak to a member of the admin team, your child's teacher or the headteacher please either phone (01489 860207) or email [adminoffice@durley.hants.sch.uk](mailto:adminoffice@durley.hants.sch.uk). Messages for your child's teacher should be put into your child's bookbag.
- We will continue to keep the Communication Box on the wall outside the front door for messages to the school office or classteacher.

## **Under Review**

All of the measures that we have put in place will be constantly under review throughout the holidays and on the children's return to school.

This term, we will be continuing with music lessons, Breakfast and After School Clubs and after school activities. The staff leading these activities are well aware of the safety measures in place and have risk assessed each activity.

## **More Information**

The link below contains useful guidance from the Department of Education including a helpline.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>